

Review:	Last Review 2023 Next Review 2025

### Statement of Context

Yarra Valley Grammar School is committed to ensuring that the School environment is welcoming, open, safe, positive and supportive for students, staff, parents/guardians, visitors, contractors, volunteers and all members of the broader School community. We aim to work in partnership with parents and/or guardians in the care and growth of each student.

This Parent Code of Conduct provides clear guidelines for parents/guardians about the conduct expected of them whilst on School premises, engaging in School activities or representing the School.

Breaches of this Parent Code of Conduct by a parent or guardian can lead to a termination of their child's enrolment.

### Application

This Parent Code of Conduct applies to all parents/guardians of students enrolled at the School.

For the purposes of this Parent Code of Conduct, 'parent/guardian' includes any adult who plays a parental or caregiver role in relation to an enrolled student.

### General Expectations

#### When visiting the School

The School expects all parents/guardians to:

- x support and uphold the School's core values;
- x abide by all of the School's policies and procedures, including in relation to child safety, anti discrimination, bullying and harassment and privacy;
- x only enter a classroom with permission from a staff member;
- x listen respectfully, in the same manner required by students and staff, when attending any kind of School assembly, presentation, performance, class event, or public meeting;
- x follow proper School processes, including in relation to complaints;



## POLICIES AND PROCEDURES





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- respect the privacy of staff, contractors, and volunteers.
- x Parents and/or guardians must not:
  - raise their voice or interrupt whilst a staff member, contractor, or volunteer is trying to speak;
  - speak to staff, contractors, volunteers or any other member of the School community in a derogatory or offensive manner;
  - take a photo, video recording, or audio recording of a staff member, contractor or volunteer without prior consent;
  - share or post a photo, video recording, or audio recording of a staff member, contractor or volunteer on social media without prior consent;
  - assault (sexually or physically) a staff member, contractor or volunteer; or
  - intimidate, undermine, threaten, bully or harass staff, contractors, or volunteers.

When communicating with other parents/guardians

- x Parents and/or guardians must:
  - speak to other parents with courtesy and respect;
  - contribute to a positive and friendly culture within the School community;
  - support and encourage the values, activities and ethos of the School; and
  - respect the privacy of other parents.
- x Parents and/or guardians must not:
  - raise their voice when speaking to other parents;
  - deliberately exclude a parent and/or guardian or treat a parent and/or guardian differently to other parents and/or guardians;
  - speak to other parents in a derogatory or offensive manner;
  - take a photo or video recording of another parent without their consent;
  - share or post a photo or video recording of another parent on social media without consent;
  - intimidate, undermine, threaten, bully or harass other parents; or
  - disclose the personal details of a parent and/or guardian to another person without consent.



## POLICIES AND PROCEDURES

### When using social media

- x Parents and/or guardians recognize the potential for damage to be caused, directly or indirectly, to the School and others as a result of their personal use of social media especially in circumstances when they can be identified as a parent and/or guardian of the School.
- x When using social media, parents and/or guardians must:
  - o respect a person's professional and personal environment and must not harass, intimidate, threaten, bully or undermine other people online;
  - o act with integrity;
  - o be respectful to staff, contractors, volunteers, other parents, and/or students while conducting themselves online;
  - o never reveal confidential information relating to the School, staff members, contractors, volunteers, other parents, and/or students at the School; and
  - o not post on social media defamatory, offensive, sexually inappropriate, or other material that may damage the reputation of the School.

### When making a complaint

- x Parents and/or guardians have the right to raise issues and concerns related to the education of their child or other matters relating to the School.
- x Parents and/or guardians should ensure that they raise their issues and concerns with the right person and follow the correct communication channels according to the School's Complaints and Grievances Policy
- x When making a complaint to the School, parents and/or guardians are required to act in a manner consistent to the Parent Code of Conduct.

### Unacceptable Conduct

Parents/guardians are expected to refrain from engaging in any conduct which the School considers unacceptable.

Unacceptable conduct includes:

- x violence (in any form) or threats of violence
- x verbal abuse or threatening/offensive language or behaviour
- x conduct of a sexual nature (including grooming) with a student or child



## POLICIES AND PROCEDURES

- x unlawful behaviour, including harassment, bullying, cyberbullying, discrimination and criminal conduct
- x theft, fraud or misuse of School resources
- x recognising the damage that gossip can do within the School community, and avnying.1TJ 0.00t h2T



## POLICIES AND PROCEDURES

- x Child Safety Code of Conduct.